

Sample

October 25, 2002

## **REQUEST FOR PROPOSALS**

### **COMPREHENSIVE PRIMARY CARE SERVICES FOR THE UNINSURED RFP No. DOH-04-01**

The Department of Health, Family Health Services Division, Maternal and Child Health Branch, is requesting proposals from qualified applicants to provide comprehensive primary care services to uninsured individuals and families (statewide) who fall within 250 percent of the Federal poverty level. Services may include, but are not limited to perinatal, pediatric, family planning and adult primary care services. The contract term will be from July 1, 2003 through June 30, 2006. Multiple contracts will be awarded under this request for proposals.

Proposals must be postmarked by US mail before midnight on January 10, 2003 or hand delivered by 4:30 p.m., Hawaii Standard Time at the drop off sites that are designated on the following page.

Proposals postmarked after midnight on January 10, 2003 or hand delivered after 4:30 p.m. H.S.T. on January 10, 2003 will not be considered and will be returned to the applicant. There are no exceptions to this requirement.

The Family Health Services Division will conduct an orientation on November 15, 2002 from 10:00 a.m. to 12:00 noon H.S.T., at 741-A Sunset Avenue, Honolulu, Hawaii. All prospective applicants are encouraged to attend the orientation.

The deadline for submission of written questions is 4:30 p.m. H.S.T. on November 30, 2002. All written questions will receive a written response from the State on or about December 16, 2002.

Inquiries regarding this RFP should be directed to the RFP Contact Person, Mr. John Smith at 741-A Sunset Avenue, Honolulu, Hawaii 96816, or may be made by telephone to (808) 733-9022.